

**DEVON & SOMERSET FIRE & RESCUE AUTHORITY**

**LOCAL PENSIONS BOARD**

<b>DATE OF MEETING</b>	<b>08 December 2021</b>
<b>SUBJECT OF REPORT</b>	<b>UPDATE ON KEY PERFORMANCE INDICATORS FOR THE SERVICE AND BOARD</b>
<b>REPORT AUTHOR</b>	<b>Human Resources Reward &amp; Benefit Manager</b>
<b>EXECUTIVE SUMMARY</b>	This paper provides an update on the Key Performance Indicators (KPI's) for the Scheme Manager and the Board.

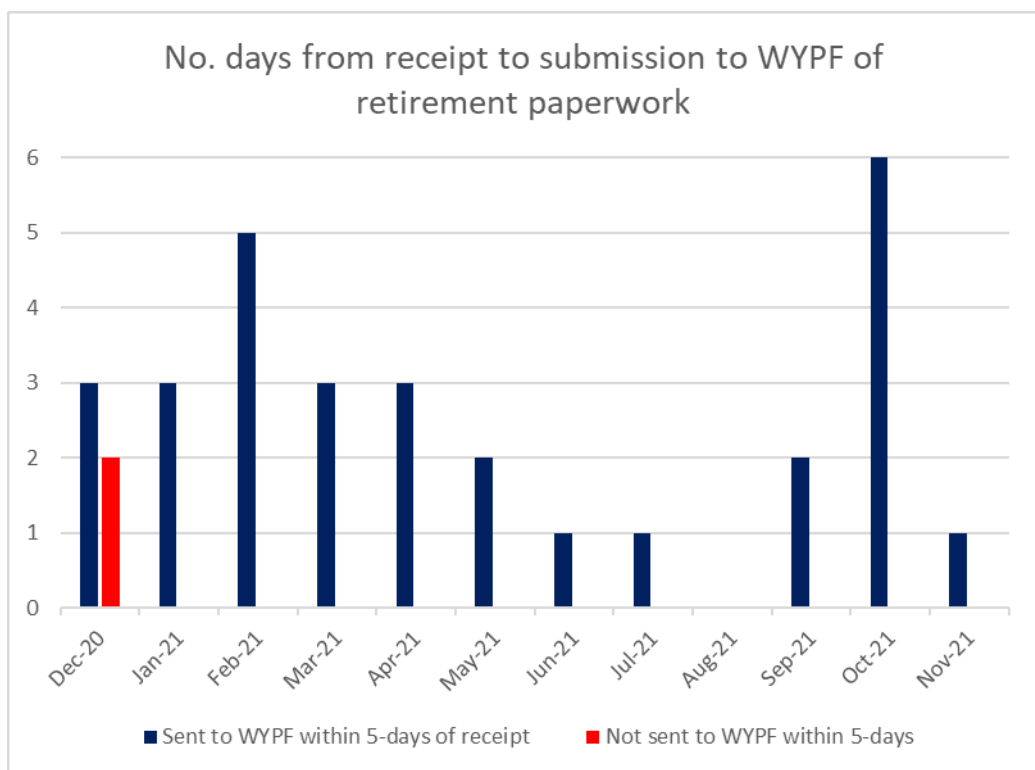
1.1. Below is a progress report on the established KPIs.

(a) **Submission of monthly pension reporting to WYPF by the last day of the month:**

For 11 out of the last 12 months, we have achieved this KPI, as detailed below.

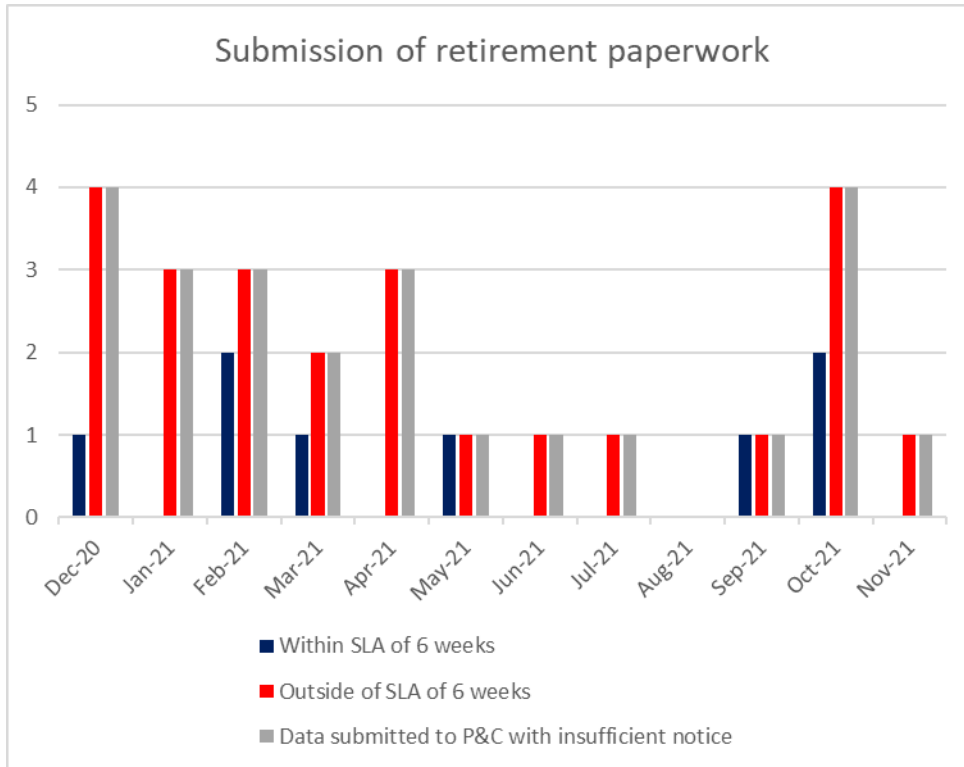
Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21
27-	10-	23-	20-	19-	26-	13-	28-	25-	26-	26-	23-	25-	26-
Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	May-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21

(b) **Notifications of normal retirement and timeframes for submission**



During the period since the last report, the Pay & Conditions team have continued to submit notifications of normal retirement to WYPF within the SLA of 5-days of receipt.

- 1.2. Paperwork for 24 (75%) of the 32 retirements that have taken place between the period 1 December 2020 and 30 November 2021 were submitted to WYPF outside of the 6-week SLA. This continues to be because information is submitted to the Pay & Conditions team with insufficient notice, as illustrated below.



**ZOE SMYTH**  
**HR Reward and Benefits Manager**